

~~SECRET~~MEMORANDUM FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

**SUBJECT: The Direction, Coordination and Supervision of the Operations Which Produce Intelligence Related to the National Security.**

1. The Planning Staff has had under study for some time the problem of determining a general procedure to insure that all federal foreign intelligence activities are planned, developed and coordinated so as to assure the most effective accomplishment of the intelligence mission as related to the national security.
2. Such a procedure should be broad in scope and should provide for the essential parts of any complete action, including direction, coordination, production and supervision.
3. The drafts of proposed W.I.A. and C.I.G. directives to accomplish the above are attached.
4. It is considered that the proposed actions are of the utmost importance since they provide the keystone for the national intelligence effort. It is worthy of note that the use of EEI, as proposed herein has for years been standard intelligence doctrine for combat organizations of the U.S. Army. Application of the system at the departmental level has evolved during the war. Within the War Department, the preparation of Essential Elements of Information was formally required in March 1945, by WDGS Circular 5-2A; and the system culminated in the production of the War Department Intelligence Plan in February of this year.
5. The leadership demanded of the C.I.G. in this matter is apparent. It is recommended that the chairman required by paragraphs e and f of Enclosure (C) be appointed from the Central Planning Staff. The part to be played by the Central Reports Staff in initiating action, on recommending the EEI, and analyzing them cannot be minimized. This function could be done by committee action, but the method outlined is recommended because (1) it has the advantage of central control, and (2) it will be directed by the Staff which should be pre-eminently suited to this task.

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6. It is recommended that the attached drafts be approved and appropriate action be taken thereon.

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Chief, Central Planning Staff